

**EXPRESSION OF INTEREST  
FOR  
SELECTION OF CONSULTANTS  
FOR THE SCHEME  
“ESTABLISHMENT SUFISM & MODERN  
SCIENCES UNIVERSITY BHIT SHAH”  
(ADP NO: 509 OF 2020-21)**



**UNIVERSITY OF SUFISM & MODERN  
SCIENCES, BHITSHAH, DISTRICT  
MATIARI**

**RE-INVITATION OF EXPRESSION OF INTEREST (EOI)**

Express of Interest (EOI) from Consultants having undertaken similar works fulfilling criteria under SPPRA rules and duly registered with Pakistan Council of Architects and Town Planners/ Pakistan Engineering Council are re-invited for the plan, design and detailed supervision of the construction and development of the University of Sufism and Modern sciences, Bhitshah, Under the scheme, “Establishment of University of Sufism & Modern Sciences at Bhitshah, District Matiari. (ADP # 509 of 2020-21).”

Requisite documents including application form, terms of reference, and evaluation criteria can be obtained from Registrar office, University of Sufism and Modern Sciences, Bhitshah during working hours or can be downloaded from the websites [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) & [www.usms.edu.pk](http://www.usms.edu.pk).

Complete company profile along with the supported documents mentioned in the Terms of Reference must reach Registrar office, University of Sufism and Modern Sciences, Bhitshah within ‘15’ days after publication of this advertisement along with processing fee of Rs. 3000/- in shape of a Demand draft/Pay order/Challan of any scheduled bank (non-refundable) in favor of University of Sufism and Modern Sciences Bhitshah.

Only shortlisted firms shall be issued Request For Proposal (RFP) documents for soliciting detailed technical and financial proposals pursuant of Rule 72-3, “Quality and Cost Based Selection Method” (QCBSM) Sindh Public Procurement Rules 2010.

Please note if the Government announce/declare public holiday on the date of opening of bids/EOIs, the same shall be submitted/opened on the next working day and time.

The USMS, Bhitshah-Sindh may reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules 2010.

**Deputy Registrar**

University of Sufism and Modern Sciences

Email: [dep.registrar@usms.edu.pk](mailto:dep.registrar@usms.edu.pk)

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**THE UNIVERSITY OF SUFISM AND  
MODERN SCIENCES BHITSHAH, SINDH, PAKISTAN**  
EXCELLENCE | INTEGRITY | LEADERSHIP Adv No. 1005/2020

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**DAILY EXPRESS**

روزنامہ اکیس

پاکستان کے 11 شہروں سے یک وقت شائع ہونے والا واحد اخبار

جلد 23، شمارہ 102 | ہجرت کی جہازیں اول 1442ھ 17 دسمبر 2020ء | 10 قیمت 20 روپے

**THE UNIVERSITY OF SUFISM AND  
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## **1. Introduction**

- 1.1 University of Sufism and Modern Sciences, Bhitshah desires the pre-qualification of consulting firms/organization, in accordance with Quality and Cost based method
- 1.2 The Technical Proposals are invited through this EOI on single stage one envelope procedure.
- 1.3 Consultants should familiarize themselves with rules / conditions and take them into account while preparing their Proposals. Consultants may contact with PA's representatives for gaining better insight into the assignment.
- 1.4 Consultants shall bear all costs associated with the preparation and submission of their proposals and contract negotiation. The PA reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Consultants.

## **2. Only one Proposal**

Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. Participation of the same Sub-Consultant, including individual experts, to more than one proposal is not allowed.

## **3. Proposal Validity**

The proposal submitted by the consultant should be valid for 90 days from the date of opening of financial proposals,

## **4. Technical Proposal Format and Content**

**Consultant should provide following information & documents.**

- i. Name of the Firm with address, Telephone, e-mail & Fax No. and date of establishment of Firm
- ii. Registration with PEC
- iii. Registration with FBR
- iv. Registration with Sales Tax Department/Sindh Revenue Board (SRB) Affidavit that company has never been black listed from any department/organization.

### **Particular Information for Proposed work**

This Proposal shall include the following:

- (a) The names and CV of Principal & Senior Architect, Structural, Plumbing, HVAC and Electrical Engineers to be involved in the works.

## **5. Taxes**

The Consultant will be subject to all admissible taxes including stamp duty and service charges at a rate prevailing on the date of contract agreement unless exempted by relevant tax authority.

## **6. Evaluation of Technical Proposals**

The Consultant selection committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria specified below :

## PROPOSAL EVALUATION

### Eligibility

Following Eligibility/qualification is required for prequalification of firms

- i. Registration with PCATP and PEC
- ii. Registration with FBR/income tax return for last three years
- iii. Registration with Sales Tax Department/Sindh Revenue Board (SRB)
- iv. Affidavit that company has never been black listed from any department/ organization.

### TECHNICAL EVALUATION

Minimum Marks for Pre-Qualification = 50 out of 100

S.No	Criteria for Pre-Qualification of Consultants	Maximum Marks
01	Registration with PCATP (Pakistan Council of Architect and Town Planning) and PEC (Pakistan Engineering Council)  For Individual Registration- 10 Points	20
02	Date of Establishment of the firm – Consultant to provide evidence of Establishment of date  10 Point for five year. 10 years or more – Full 20 points	20
03	Office Location – Consultant to provide address, phone numbers and contact person at each office for counter verification.  Office in Sindh Province - 20 Points Office other than Sindh Province - 10 point	20
04	Financial Standing of the Firm  Consultancy fee for Design & Supervision of Project designed and planned by the consultant  Rs. 05 million & above - 20 points Between Rs. 03 to 05 million - 16 points Less than Rs. 03 million - 10 points	20
05	Specific experience of the Consultant relevant to the assignment  Experience of Building works, renovation works etc. Designed & Executed - Consultant to provide copy of letter of award or client's certificate for this project.  Each Project – 04 Points 5 or more Full 20 Points	20
	<b>Total Points</b>	<b>100</b>

# **Terms of Reference**

## **Terms of Reference (TORs) for Hiring of Consultant Firm**

**Hiring of Consultant Firm:** The University of Sufism and Modern Sciences is hiring consultant firms for the plan, design and detailed supervision of the construction and development under the Project/scheme viz, “Establishment Sufism & Modern Sciences University Bhit Shah, District Matiari. (ADP # 509 of 2020-21).

**Eligibility Criteria for Consultant Firm:** The instructed consultant firm shall be a tax filer and registered with Pakistan Council of Architects and Town Planners (PCATP), and Pakistan Engineering Council, incorporated for at least ten (10) years for offering similar services and have completed ten (10) similar projects of this scale or above and complexity and in comparable organization. Consultant Firm should possess good knowledge of all concepts, principles and approach required for this assignment. The consultant firm should provide details (documentary evidences for example contract award or reference letter from the clients starting scope of services and deliverable) of all such projects for the last 5 years or more during which they were completed. In case of joint venture, the details of such projects will be provided separately as primary or associated consultant firm, Shall have an adequately staffed and equipped office with complete address, Shall have competence of existing and proposed personnel, Shall have sufficient management, survey work, data analysis, and report writing. Experience of working with Government would be an advantage.

**Short-listing of Consultant Firms:** The University of Sufism and Modern Sciences shall determine criteria for short listing as per Sindh Public Procurement Rules 2010. The criteria for short listing has been mentioned above.

## **Terms & Conditions (Criteria / Documents) are required:-**

Following documents / criteria is required for preliminary examination and selection of Consultant Firms are asunder:

- a) Name, Address, Phone Number, Fax Numbers and E-mail Address of the firm
- b) Pakistan Engineering Council Membership Number Certificate



- c) Pakistan Council of Architects and Town Planners(PCATP)
- d) Yearly turnover of the firm for the last five years including income statement and balance sheet
- e) General experience of the firm in the last five years and the list ongoing projects in the respect including name of the client and value of the assignment with man month inputs provided separately
- f) Organization of the firm, list of permanent technical staff with qualification, experience address and proof that they are in employment of the firm. The professionals assigned for this job are to be mentioned separately.
- g) Income tax status for the last five years
- h) Client satisfaction certificate for the last three jobs from the respective clients to review consultant's recent past performance on the consultancy assignments.
- i) Affidavit on stamp paper properly attested by oath commissioner to the effect that the firm has never been blacklisted nor any contract rescinded in the past for non-fulfillment of contractual obligations.

**Deliverables:**

The selected Consultant Firm will deliver the followings:

- a) Complete structural, Architectural, Plumbing, Sewerage, Water supply, Electrical, Mechanical, Fire Hydrant System etc. designs of the Project.
- b) Detailed Bill of Quantities (BOQs) Technical specifications of civil works in the form of tender documents.
- c) Engineer's estimates with rates and with reference to floors.
- d) Details of tests to be performed for testing of materials before construction and after construction and during the construction.
- e) Any other drawings and designs related to the project.
- f) Detailed Supervision and verification/recommendations of bills of the project
- g) Establish a complete office for the supervision of the work.
- h) Submission of as built drawings.

**Description of Tasks:**

The selected Consultant Firm will perform the following tasks:-

- i. Submit all drawings of the project As per approved master plan (provided below)
- ii. Topographic / Survey Report
- iii. Approval of drawings from concerned department.
- iv. Will provide a cash work plan
- v. Soil investigation / testing report
- vi. Technical Report of bearing capacity of land

**Documents:**

The selected Consultant Firm will provide the following documents:-

- i) Certificate of Stability (Earthquake Resistant, Wind resistant etc.) of the Project.
- ii) Five sets of preliminary / final drawings (free of any charges)
- iii) Three sets of tender documents plus all the data in soft form.
- iv) Weekly Progress Report.
- v) Soft copy of the data (drawings etc.)
- vi) Completion Certificate on completion of construction

**Tender Notice:-**

Tender Notice for Expression of Interest for hiring of Consultant was published in leading newspapers Urdu (Express Urdu) / English (Dawn) / Sindhi (Daily Jeejal) on **17/12/2020** and dully uploaded on SPPRA website and The University of Sufism and Modern Sciences website on **17/12/2020**